

## Minutes

### Undergraduate Academic Affairs

Wednesday, September 1, 2022

In Attendance: Dr. Edna K. Johnson, Jean Williams, Elizabeth Biero, Sarah Boyd, Richard G. King, J. J. Dancy, Susan Fernald, Patricia Gregory, Lisa Jones, Richard Blunt, Tami Lopez, Kent Kortecheva, Ann Kure, Steve Sanchez, Bryan Sobel, Victoria Williams, Deborah Williams, Elizabeth Whitt

**Guests:** Bill Danner, Ms. Walamu

Dr. Whitt called the meeting to order and introductions were made. The May 2, 2022 meeting minutes were approved as submitted.

Dr. Whitt outlined the duties and responsibilities of the Undergraduate Academic Affairs Committee. The committee is responsible to the vice presidents of the Frost, Health Sciences and Madrid Campuses relating to undergraduate education throughout the University. The committee is composed of representatives from the faculty subcommittee that reviews all programs and proposals. The committee reviews and makes recommendations to the vice presidents concerning proposals for new undergraduate academic programs, policies affecting undergraduate education, and new programing. All UAGC proposals are deliberated and formal actions will be taken regarding UAGC and UAGC programs.

#### **Proposals:**

##### a. Overview/Review of Undergraduate Academic Affairs

- Dr. Sanchez stated that the Department of Education have announced that special approval is necessary for any certificate program to be "minor" eligible.
- Each institution must report graduation rate, attainment of jobs, advancement opportunities.
- Saint Louis University use the term "certificate" in the name of degrees since of the word. Many programs that were originally called "certificate" are now minors.

##### b. Certificate in Geographic Information Systems

- Dr. Walamu explained the Department of Earth and Atmospheric Sciences offers a graduate certificate and are proposing to form a certificate for undergraduate students.
- The certificate offers a mix of GIS theory and practical training.
- The program is an 18 credit hour certificate.
- All courses are cross-listed with graduate courses.
- The faculty sub-committee will meet to continue discussion of the program.

#### **Updates:**

- a. B.S. Psychology/Ph.D. in Neuroscience
  - Dr. Whitt stated there is continuing dialogue concerning the B.S. Psychology proposal. She will share updates on the proposal as they become available.
  - The B.S. in Neuroscience needs funding and will be added to the FY17 budget line items.
- b. Review of Academic Policies
  - An analysis of college curriculum is determining how grades are used/not used.
  - Some faculty do not turn in grades and know the "Incomplete" grade is subject to a further review.
  - Repeat of Course Work Policy shows on the transcript and is not a summary of the course. All grades for the said course are factored into the GPA.
  - Discussion has begun to only count the failed attempt once.
  - There is continuing discussion on using the 45% rule for grade appeal.
  - Contact Drs. Whitt and SanDiego with any issues.
- c. Student Success Center re-organization
  - Shelley Sawant has left the University.
  - Lisa Israel has left with Map Works, but will be staying.
  - Kelly Herbold will be responsible for the center's operations.
  - Jane Jones was recently hired as the Program Director for Disability Services.
  - Presently the recommendations for an academic re-organization will be reviewed.
  - The Early Warning System is linked to everyone connected to a student; the student's primary advisor is the "point person".
  - Susan Espelgren is conducting a final review of the Learning Communities; there are 407 students who are members of PLOS.
  - John Welch stated there is a proposal for an academic re-organization of the main and campus; updates will be given as they occur.
  - Kent Porterfield stated Mona Hicks will be in the upcoming year, the upcoming presidential election.
    - ✓ As of August 20, housing was at 99% (3800 students are living on campus).

There will be no UAAC faculty sub-committee meeting on September 12 because of a conflict with CADD.

The October UAAC meeting will be on October 2, beginning at 8:30am in UH 210.

The meeting adjourned at 10am.