

Saint Louis University Petition to Add Current Course(s) After the Registration Period

Form
#14

Section 1 Student	Student Name	Student ID	Student Email
	Primary Program/Major	Total Earned Hours	Student GPA

Section 2 Justification	<p>State in clear and concise terms why a Petition to Add Course After the Registration Period is being filed.</p>
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This form can only be used for courses in the current semester. To petition to add course for prior semesters students must use the [Petition for Revision of Academic Record](#).

Semester (fall/spring/summer and year) _____

Section 3 Course	Subject Number & Section	CRN	Course Title	Credit Hours	Instructor	Date
	Ex. COMM-1520-01	12345	Principles of Comm	3		mm/dd/yyyy

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 Petition to Add Current Courses
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Section 4 Approval	_____	_____	_____
	Advisor/Department	Signature	Date

Section 5 Approval	_____	_____	_____
	Dean	Signature	Date

Section 6 Acknowledgements	<p>I understand and acknowledge that:</p> <p>!</p> <p>!</p>		
	_____	_____	
	Student Signature	Date	

Form Procedures	
1.	Student completes 2 and 3.
2.	Student completes add/change request.
3.	Student completes Petition to Add Courses After the Registration Period and receives approval.
4.	Student advisor completes Petition to Add Courses After the Registration Period and receives approval.
5.	Student completes Dean's Office approval.
6.	Dean's Office forwards the Petition to the Registrar.